

UADA Policy XXX.X (Calibri, Bold, 14 pt font)

Title of Policy in Sentence Case

Purpose (Calibri, 14pt font)

The purpose of this policy is to (Calibri, 12pt font)

Scope

This policy applies to UADA employees,

Definitions (if needed)

Definition One: Type the definition here.

Definition Two: Type the definition here.

Policy

The body of the policy is provided here with appropriate headers and sections as needed. Headers within the policy can be bolded, numbered and underlined as appropriate. All body text is Calibri, 12pt font.

References (if applicable)

List website links or other reference material here.

Revision Dates:

List of dates this policy has previously been revised or approved.