

**UADA Policy 480.5**  
**John W. White Outstanding Extension State Faculty Award**

**Purpose**

The purpose of the John W. White Outstanding Extension State Faculty Award is to recognize Extension faculty who have made notable and outstanding contributions in Extension toward the Land Grant mission. The contributions can be through supporting Extension county programs, development of educational programs, problem solving activities, conducting research or result demonstrations, or other activities that support the Land Grant Extension mission.

**Scope**

Any Extension faculty member who supports Extension activities at the state or district level. Faculty who have received this award within the past five years are not eligible.

**Policy**

**Nomination Process**

- Nomination: A faculty member may be nominated for the John W. White Outstanding Extension State Faculty Award by any department or unit of the Cooperative Extension Service, any Extension faculty member, or an organization of Extension employees.
- Length of Nomination: The nomination has a maximum of six pages (single spaced) plus appended materials (letters or supporting documents). Nominations exceeding six pages (for items 2-8 below) will not have materials in excess of the first six pages considered.
- The deadline for nomination materials to be submitted will be announced by the appropriate Associate Vice President.
- Resubmissions with a current nomination form are acceptable for a period of three years (the initial submission plus two subsequent years).

**Nomination Packet and Selection Criteria**

The following items will be used as criteria for evaluation and selection of the recipient and should be included in the nomination packet:

1. Awards Nomination Form
2. Brief vitae that highlights Extension activities and includes a listing of academic training and date of appointments at the Division of Agriculture.
3. Statement of Extension educational objectives and how those objectives have been pursued.
4. A description of successful implementation of Extension ideas and efforts.
5. Evidence of activities designed for professional growth.
6. A description of impact that the Extension effort has had.
7. Evidence of recognition by peers and clientele (awards, invited presentations, etc.)
8. Experience and Productivity Summary in Extension activity for categories such as publications, fact sheets, presentations, grants, etc.

9. Letters of Support - A maximum of three letters of recommendation, including one from someone outside the University. More than three letters will not be considered. The letters should address and will be evaluated for the nominee's innovation, impact and ability to carry through to fruition.

**Nomination Packet Checklist**

1. Completed nomination form
2. Brief Vitae
3. Items 3-8
4. No more than three letters in support of the nomination
5. Items 2-8 are limited to a combined total of six, single-spaced pages
6. Submit all documents as a single PDF file

Previous Versions:  
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