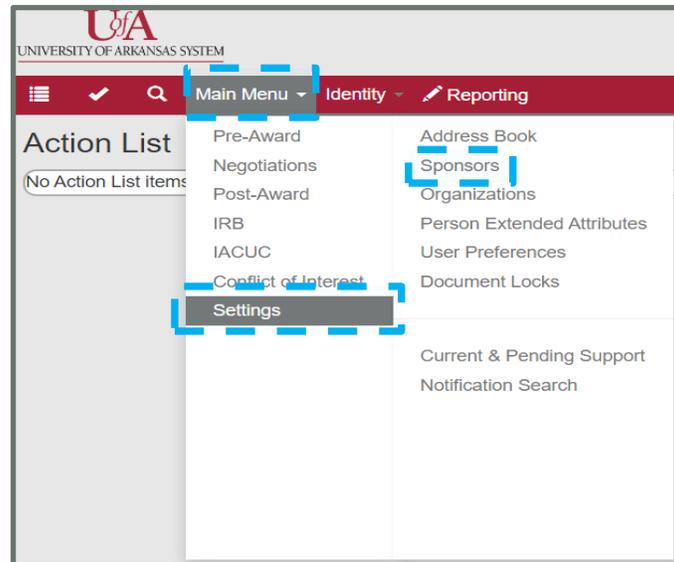


HOW TO SEARCH FOR A SPONSOR IN STREAMLYNE

This guide explains how to search for a sponsor without initiating a proposal to confirm the sponsor is already in Streamlyne. You can also search while creating a proposal.

- 1) To search for any Sponsor in Streamlyne:
Click **Main Menu** > **Settings** > Click the word **Sponsors**



- 2) Use the **Sponsor Name** field to search by entering a portion of the sponsors name. Click the **Contains** radio button > click **Search**. You can also use the Acronym field to locate a sponsor.

Note: By selecting the Contains option, only a portion of the Sponsor’s name needs to be entered.



The screenshot shows the 'Sponsor Maintenance Lookup' form. The 'Sponsor Name' field is filled with 'National Science'. The 'Contains' radio button is selected. The 'Search' button is highlighted. Other fields include Sponsor Code, Acronym, DUN And Bradstreet Number, DODAC Number, Sponsor Reference ID, State, Audit Report Sent For, Address Book Id, Sponsor Type Code, DUNS Plus Four Number, CAGE Number, Postal Code, Country Code, Owned By Unit, and Active status.