



2023 Support Staff Conference Face-to-Face Conference Agenda at a Glance

Tuesday, April 18th

- 7:30 - 8:30 Breakfast (for Monday night lodgers)
- 8:00 - 9:00 Registration Open
- 9:00 - 9:15 Something Fun - Auditorium - Vanessa Lewis
- 9:15 - 10:30 Opening Session

Welcome & Conference Overview - Dr. Stacey McCullough

Administrative Welcome and Update

- Dr. Deacue Fields
- Dr. Bob Scott

Strengthening Our Core Values - Dr. Deacue Fields

11:00-12:00 Concurrent Session I

Topic	Presenter(s)	Room
Cultural Competency and Belonging	Dr. Ron Rainey	Room 4 (24)
Returned to Sender: Workday	Tammy Green/Jeffie Thomas	Room 7 (54)
Excel Pivot Tables: How to Produce Workday Reports with Ease	Jake Anderson	Clover Lounge (30 w/computers)
Building Connections: A Low-Impact Teambuilding Session	Taylor Knox	Room 3 (30)
Like, Comment, Share: UADA Social Media	Melissa Johnson	Room 1 (24)

12:00 - 12:45 Lunch – Dining Hall

1:00 - 2:00 Concurrent Session II

Topic	Presenter(s)	Room
The Road Map to Civil Rights Compliance	Barbara Batiste	Room 2 (24)
Returned to Sender: Workday	Tammy Green	Room 7 (54)
Excel Pivot Tables: How to produce Workday Reports with Ease	Jake Anderson	Clover Lounge (30 w/computers)
True Colors	Emily Smith	Room 6 (28)
Building Connections: A Low-Impact Teambuilding Session	Taylor Knox	Room 3 (30)

2:00 - 2:15 Popcorn Break

2:15 - 3:15 Concurrent Session III

Topic	Presenter(s)	Room
Get the Facts! Open Discussion with Key Leadership in UADA	DeAnn Lehigh, Barbara Batiste, Bridget Fortenberry and Tammy Green	Room 7 (54)
The Mindful Office: Workplace Stress Reduction Strategies	Dr. Brittney Schrick	Room 3 (32)
Conflict Management: Being Right vs. Being Effective	Emily Durham	Clover Lounge (60)
True Colors	Emily Smith	Room 6 (28)

3:30 - 4:30 Concurrent Session IV

Topic	Presenter(s)	Room
Taming the Tiger: Inventory and Assets	Carla Rutherford/Danya Curtis	Room 7 (54)
The Road Map to Civil Rights Compliance	Barbara Batiste	Room 2 (24)
Like, Comment, Share: UADA Social Media	Melissa Johnson	Room 1 (24)
Conflict Management: Being Right vs. Being Effective	Emily Durham	Clover Lounge (60)
The Mindful Office: Workplace Stress Reduction Strategies	Dr. Brittney Schrick	Room 3 (32)

4:30 Formal training adjourns for Day 1

4:30 - 5:30 Optional 4-H Center Tour (Limit 11 participants)

5:45 - 6:30 Dinner (all conference participants invited) - Dining Hall
Chi Epsilon Sigma Silent Auction will close during dinner.

6:30 - 8:30 Chi Epsilon Sigma Meeting – Classroom 7

6:45 Fun and Games – Classroom 6

Wednesday, April 19th

7:30 - 8:30 Breakfast (for Tuesday night lodgers)

CHECK-OUT of lodging room by 8:45 am

9:15 – 10:15 Concurrent Session V

Topic	Presenter(s)	Room
ROT or Not? Records Management 101	<i>Amy Hedges</i>	<i>Room 2 (24)</i>
Rise to the Challenge	<i>Panel Discussion – Vanessa Lewis, Genean Butler, Jake Anderson, Burnita Hearne, Christa Littlefield, and Angela Berryhill</i>	<i>Room 7 (54)</i>
Conquering County Depository	<i>Sherry Sanchez/Tammy Green</i>	<i>Clover Lounge (60)</i>
Be a Branding Boss	<i>Tracy Courage and Chris Meux</i>	<i>Room 3 (32)</i>
Time Management: Get Organized – Work Smarter not Harder	<i>Dr. Laura Hendrix</i>	<i>Room 4 (24)</i>

10:15 – 10:30 Cinnamon Roll Break

10:30 - 11:30 Concurrent Sessions VI

Topic	Presenter(s)	Room
Time Management: Get Organized – Work Smarter not Harder	<i>Dr. Laura Hendrix</i>	<i>Room 4 (24)</i>
The Mindful Office: Workplace Stress Reduction Strategies	<i>Dr. Brittney Schrick</i>	<i>Room 3 (32)</i>
ROT or Not? Records Management 101	<i>Amy Hedges</i>	<i>Room 2 (24)</i>
Accounts Payable/Procurement	<i>Tammy Green</i>	<i>Room 7 (54)</i>
Be a Branding Boss	<i>Tracy Courage and Chris Meux</i>	<i>Clover Lounge (60)</i>

11:45 - 12:30 Lunch - Dining Hall

1:00 - 3:00 Closing Session

Welcome - Dr. Stacey McCullough

Introduction of Chi Epsilon Sigma New Officers - Shaura Ivy, President, Chi Epsilon Sigma

Keynote Speaker - Sericia Nelson – Strategic Communications Consultant

Conference Highlights, Door Prizes & Wrap Up - Dr. Stacey McCullough

3:00 - 4:00 p.m. Optional 4-H Center Tour (Limit 11 participants)

Have a safe trip home!